

TX-609-Mckissack-116.pdf

U.S. Department of the Interior

Save America's Treasures

FY 2000 Historic Preservation Fund Grants to Preserve
Nationally Significant Intellectual and Cultural Artifacts and Historic Structures and Sites

APPLICATION

Applicants must submit one (1) signed original and seven (7) copies of a complete application plus one (1) additional photocopy of this page for each project. To receive an electronic version of this application, see Additional Information on page 18.

1. PROJECT INFORMATION

Historic Property or Collection Name _____

Historic Property Address or Location of Collection _____

City _____ County _____ Congressional District _____ State _____ Zip _____

Type of project (select only one)

Historic district _____ Site _____ Building _____ Structure _____ Object _____

Artifact _____ Collection _____ Document _____ Monument _____ Work of art _____

Amount Requested (Federal share) \$ _____ TOTAL Project Cost \$ _____

2. PROJECT SPONSOR AND PROJECT DIRECTOR

Project Sponsor is a **FEDERAL AGENCY** _____ **NONPROFIT ENTITY** _____

Authorizing Official Name _____ Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ e-mail _____

PROJECT DIRECTOR (IF DIFFERENT FROM AUTHORIZING OFFICIAL)

Name _____ Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ e-mail _____

3. AUTHORIZED SIGNATURE

The Authorizing Official of the Project Sponsor must sign and date this form. Signatures must be original and in ink.

Signature _____ Date _____

Name _____ Title _____

Address _____ Date _____

City _____ State _____ Zip _____

4. OWNERSHIP AND PROOF OF NONPROFIT STATUS

Does the Project Sponsor own this property?

Yes.

No.

If the Project Sponsor does not own this property, a letter explaining the relationship between the owner and the Project Sponsor and the authority under which the Project Sponsor will be the grantee of record to undertake preservation work on the property must be attached to this application. The letter must be on the owner's letterhead and must be signed by the owner's Authorizing Official.

If the Project Sponsor is not a Federal agency, proof of nonprofit status must be attached to this application. Guidance on acceptable proofs of nonprofit status is provided on page 2 of the Guidelines and Application Instructions.

5. DOCUMENTATION

A minimum of four (4), 5"x7" or larger black and white photographs must accompany the application. Two must be **general views** of the historic property or collection, and the other two must document the threat or damage. Photographs must be labeled. **Photocopies** and photographs submitted electronically will not be accepted.

6. PROJECT SUMMARY

In the space below, briefly summarize the proposed project. Discuss the national significance of the resource, its **current condition**, the nature of the threat, and the proposed preservation and/or conservation work. Do not attach continuation sheets.

7. NATIONAL SIGNIFICANCE

Eligible historic properties and collections must be **nationally significant**. Complete either section A or section B, as appropriate.

A. FOR HISTORIC PROPERTIES :

The district, site, building, structure, or object:

_____ is designated a National Historic Landmark.

_____ is listed in the National Register of Historic Places for its national significance.

_____ has been determined eligible for listing in the National Register of Historic Places for its national significance by the Keeper of the National Register.

_____ The State Historic Preservation Office has determined this district, site building, structure or object eligible for listing in the National Register of Historic Places for its national significance. Documentation of this determination (such as letter from the State Historic Preservation Office) must be attached to this application.

B. FOR COLLECTIONS: In the space below, provide a brief justification of national significance. Guidance on national significance is provided in the Guidelines and Application Instructions.

8. PROJECT DESCRIPTION

A. WHAT IS THE THREAT TO THE HISTORIC PROPERTY OR COLLECTION? In the space below, briefly describe the source and effect(s) of the threat, danger or damage to the historic property or collection.

B. WHAT WORK WILL BE SUPPORTED BY THIS GRANT? In the space below, briefly describe the key project work elements to be supported by this grant and the required non-Federal matching share. Describe how the work will significantly diminish or eliminate the threat, danger or damage described above. On a separate sheet, provide a timeline for project completion, including each major activity with a schedule for its completion and its cost.

C. WHAT IS THE EDUCATIONAL VALUE OF THIS PROJECT? In the space below, briefly describe the educational, interpretive and/or training value of this project to the American people.

9. PROJECT BUDGET AND FINANCIAL INFORMATION

A. PROJECT BUDGET

Using this budget format, outline the project budget on a separate sheet. Each cost item must clearly show how the total charge for that item was determined. All major costs should be listed in budget categories similar to those listed below, and all cost items should be explained in the narrative of the application. All non-Federal matching share must be contributed during the grant period, which begins when the grant agreement is signed by both the grantee and the National Park Service.

1. Personnel. Provide the names and titles of key project personnel. Please note that grant funds may not be used to pay Federal employee salaries, nor may Federal salaries be used as match/cost share.				
Name/Title of Position	Wage or Salary	Federal Grant Funds	Match /Cost Share (if any)	Total
	\$	\$	\$	\$
Subtotal		\$	\$	\$

2. Fringe Benefits. If more than one rate is used, list each rate and the wage or salary base.				
Rate	Salary or Wage Base	Federal Grant Funds	Match / Cost Share (if any)	Total
% of	\$	\$	\$	\$
Subtotal		\$	\$	\$

3. Consultant Fees. This should include payments for professional and technical consultants participating in the project.					
Name and Type of Consultant	# of Days	Daily Rate of Compensation	Federal Grant Funds	Match/Cost Share (if any)	Total
		\$	\$	\$	\$
Subtotal			\$	\$	\$

4. Travel and Per Diem. Indicate the number of persons traveling, the total days they will be in travel status, and the total subsistence and transportation costs.							
From/To	# of People	# of Travel Days	Subsistence Costs (Lodging and Per Diem)	Transportation Costs (Airfare and Mileage)	Federal Grant Funds	Match/Cost Share (if any)	Total
					\$	\$	\$
Subtotal					\$	\$	\$

5. Office Supplies and Materials. Include consumable supplies and materials to be used in the project and any items of expendable equipment, i.e., equipment costing less than \$500 or with an estimated useful life of less than two years. Equipment costing more than that should be listed in the Equipment category (Category 6, below).				
Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total
		\$	\$	\$
Subtotal		\$	\$	\$

6. Equipment. List all equipment items in excess of \$500. Items worth less than \$500 or that have a useful life of less than two years must be listed in the Supplies and Materials category (Category 5, above).

Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total
	\$	\$	\$	\$
Subtotal		\$	\$	\$

7. Construction/Conservation Materials.

Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total
	\$	\$	\$	\$
Subtotal		\$	\$	\$

8. Other.

Item	Cost	Federal Grant Funds	Match / Cost Share (if any)	Total
	\$	\$	\$	\$
Subtotal		\$	\$	\$

BUDGET SUMMARY

Enter category totals here

Category	Federal Grant Funds	Match/Cost Share	Total
1. Personnel	\$	\$	\$
2. Fringe Benefits	\$	\$	\$
3. Consultant Fees	\$	\$	\$
4. Travel and Per Diem	\$	\$	\$
5. Supplies and Materials	\$	\$	\$
6. Equipment	\$	\$	\$
7. Construction/Conservation Materials	\$	\$	\$
8. Other	\$	\$	\$
TOTAL PROJECT COSTS.	\$	\$	\$

B. WHAT ARE THE SOURCES OF THE NON-FEDERAL MATCHING SHARE?

List the sources and amounts of the required dollar-for-dollar non-Federal matching share. Is the matching share secured and available? If not, explain.

C. NON-FEDERAL APPLICANTS ONLY

Organization's non-Federal operating budget for the most recently completed fiscal year:

Year _____ Non-Federal budget _____

FOR ADDITIONAL INFORMATION

Questions and requests for an electronic version of the instructions and application may be addressed to:

Institute of Museum and Library Services

Telephone 202.606.8547
E-mail mekennelly@imls.gov
Website <http://www.imls.gov>

National Endowment for the Humanities

Telephone 202.606.8570
E-mail preservation@neh.gov

National Endowment for the Arts

Telephone 202.682.5489
E-mail mclaughm@arts.endow.gov

National Park Service

Telephone 202.343.9570
E-mail treasures@nps.gov
Website <http://grants.cr.nps.gov/Millennium>

APPLICATION SUBMISSION

Applications must be submitted in hard copy. Faxed applications and applications submitted electronically will not be accepted. Applications not postmarked by the deadline and incomplete applications will not be considered.

A complete application package is:

- One (1) original application and supporting documents, including:
 - Original Authorizing Official signature; for Federal Agencies, this is the agency head (see #3).
 - Proof of nonprofit status, if applicable (see #4).
 - Minimum of four (4) 5"x7" or larger black and white photographs (see #5).
 - Documentation of determination of eligibility for listing in the National Register, if applicable (see #7)
 - Timeline for project completion (see #8B)
 - Detailed budget (see #9).
- Seven (7) copies of the complete application package, including original photographs, not photocopies.
- One (1) additional photocopy of page one of the application.

Applications must be postmarked by March 31, 2000.

SEND APPLICATIONS TO

For regular U.S. Postal Service Mail
including U.S. Priority 2-3 day mail

National Park Service
Heritage Preservation Services
1849 C Street, NW – NC330
Washington, D.C. 20240
Attention: Save America's Treasures

For overnight mail or courier service ONLY
Federal Express, DHL, UPS, etc.

Save America's Treasures
National Park Service
Heritage Preservation Services
Suite 330
800 North Capitol Street, NW
Washington, D.C. 20002
(202) 343-9570