

BOTTLE VILLAGE PROJECT

Summary - 11/21/99 Marcia Page

Project Goals (As stated in the grant letter of appeal)

- Inventory, organize, compare and duplicate where necessary the materials documenting Bottle Village in the possession of SPACES and the Preserve Bottle Village Committee.
- Locate material on Prisbrey and Bottle Village held by other individuals and/or institutions.
- Create a comprehensive timeline based on above materials which includes publications and exhibitions as well as artist biographical material.
- Create a database which records support and contextual materials for the timeline and serves as a catalogue for both paper record groups and documentary materials in other media. (A version for the Web page?)
- Produce information packets to be used as public information hand-outs; grant support; context for dispersed components if site is destroyed. Include the following:

site plan

professional photographs of site

inventory of objects and site components available for display and travel
consolidated biographical information.

Progress to Date

PBVC Materials:

- Files are subdivided and partially cataloged.
- Prototype database created for above.
- Second draft of timeline under revision.
- Newspapers, clippings grouped by year.
- Photographs, negatives and slides separated into two groups: personal and site related
- Boxes of site components and materials inventoried, moved to safer storage, shelved and labeled.
- GP's surviving daughter and one grandson located, no new information resulted? Several other individuals related to history of site interviewed.
- Notes written summarizing some audio cassette interviews.

SPACES

- Ongoing bibliography and exhibition databases which include Prisbrey and Bottle Village as subjects.
- Photo documentation of BV in the form of separate files in three categories: B&W negatives and prints, color slides, color negatives; uncatalogued.
- Paper documentation subdivided into files.

NEXT

Recommendations

Revisit the database which was created for the paper files and re-design so that it can serve as a database which catalogues all the available material/information type in both SPACES and BV holdings. A consistent method of dating each entry would enable the creation of different types of timelines as well as allow for new material to be added if it becomes available and a new master timeline generated as a result. (SUPPOSES THAT ANYBODY IS EVER GOING TO UPDATE THIS???)

Implementation: MP to design a new format to accommodate this.
Decide on specific files/information items to be cataloged
Make copies of materials from PBVC administrative files for project files, i.e., successful grants.

Cross-reference box inventory to selected photos of site cross-referenced to one or more relevant site plans: landscape, elevations and one in grid format.

Implementation: Locate copy of aerial photo of site and obtain one for file. DP and Helen?
(She has one)

Sort site plans and give them ID #'s, create individual file in property history file group

Sort photos from both collections and select group for each site component.
NOTE: file containing vandalism reports ("Intrusions") has photos and notes of damage done at specific times, should be cross-referenced to this material.

Photograph current state of each area to include in above groupings.

Define materials to be included in information packets. Will there be only one or will they be tailored to grant or type of request?

Implementation: SR should come up with specific materials he wishes to include, for discussion with DP and MP. Create prototype and examples of variations.

Revise format for timeline, edit text to eliminate subjective comments, inclusions, exclusions, suppositions. Establish precise guidelines. Annotate (when appropriate) to refer to specific database record or other source which supports an entry.

Implementation: MP to edit and mark ? for annotation.